















Contents listing of the information security awareness module on

Malware

Item	Type	Notes	Use?
Stream A: security awareness materials for staff/all employees			
1. Train-the-trainer guide on malware	MS Word document  4½ pages	START HERE! Guidance and tips on security awareness for malware	✓
2. Awareness seminar on malware	MS PowerPoint presentation  17 slides with speaker notes	A malware status update with recent examples from the news headlines to illustrate the issues, plus simple tips to reduce the malware risk	
3. Awareness posters on malware	6 high-resolution JPG images	Graphic images to print out and/or incorporate into other materials	
4. Awareness briefing on computer viruses	 3 pages	Brings employees quickly up to speed on current and emerging malware threats	
5. Malware scam alerts	 5 alerts of 1 page each	One-pagers briefly explain how common malware attacks work, with simple advice on how to avoid falling victim	
6. Staff guideline on malware	 8 pages & cover sheet	More detailed than usual for the staff stream, reflecting the importance and technical nature of the topic	
7. Security procedure for reporting viruses	 2 pages	Background explanation and instructions for reporting suspected malware	
8. Case study on malware	 2 pages	Poses 3 questions about a ransomware scenario with model answers to pump-prime the class discussion	
9. Wordsearch puzzle on malware	 with solution	We've hidden over 100 words/terms: finding them all is a tough challenge!	
10. FAQ on malware	 1 page	Addresses basic rhetorical questions about malware	
11. Awareness quiz on malware	 2 pages	Turn information security education into a social event – have fun!	
12. Awareness survey on malware	 1 page	Measure awareness and gather feedback	
13. Awareness test on malware	 1 page	Check recall and comprehension of the main awareness messages	

Item	Type	Notes	Use?
14. Glossary of malware-related terms	 27 pages	Hyperlinked glossary defines about 150 terms-of-art	
Stream B: security awareness materials for managers			
15. Diagrams on malware	 18 MS Visio drawings	Diagrams, most of which are used in the other awareness materials, provided in Visio for you to customize/edit/adapt	
16. Management seminar on malware	 17 slides with speaker notes	An update on the evolving malware situation, illustrated with recent incidents	
17. Board agenda on malware	 1 page	Something for the Board or C-suite to pontificate on	
18. Elevator pitch on malware	 1 page	Sums up the whole topic for busy senior managers in about 200 words	
19. Model policy on malware	 5 pages	Lengthier than most policies due to the importance and complexities of malware	
20. Exec briefing on malware	 1 page	This high-level one-pager covers just the main, strategic aspects of malware	
21. Management briefing on malware	 5½ pages & cover sheet	Explores the management perspective on the evolving malware risks and controls	
22. Job description for Malware Analyst	 1 page	Generic template outlines the rôle and requirements of candidates	
23. Management briefing on malware metrics	 4½ pages	Introduces a variety of possible malware metrics to discuss with management	
Stream C: security awareness materials for professionals			
24. Newsletter on malware	 4 pages	Discusses the state of malware and the associated risks	
25. Professional seminar on malware	 20 slides with speaker notes	A bit more technical than the other slide decks for the geeks among us	
26. Professional briefing on malware	 8 pages & cover sheet	Fills-in the bigger picture of malware, going beyond the technical mechanisms	
27. Internal Controls Questionnaire on malware	 10 pages	Fairly detailed checklist to guide a review or audit of the organization's malware risks and controls	